



Content Creation Assistant Intern - Data Office

Montreal - Full-time - 744000150720559

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As a **Content Creation Assistant Intern** at Ubisoft Montreal, you will support the development, editing, and distribution of educational content for the Ubisoft Data Office Data Academy. You will gain hands-on experience in **content creation**, **digital communication**, and **digital learning** while helping Ubisoft employees build their data literacy and related skills.

What you'll do

- **Collaborate with subject matter experts** to develop engaging and accurate educational materials
- **Draft, edit, and proofread content** for courses, blog posts, and newsletters
- **Design visual assets** such as infographics, presentation slides, and short-form and long-form videos
- **Schedule and publish content** across various platforms under supervision
- **Conduct research** to support content development
- **Contribute creative ideas** for new content formats and topics during brainstorming sessions
- **Track content performance** and prepare simple reports as needed

What you bring to the team

- **Pursue or have recently completed studies** in communications, education, data science, marketing, or a related field
- **Communicate clearly** in writing and conversation
- **Use content creation tools** such as PowerPoint, Miro, Figma, and generative artificial intelligence
- **Demonstrate an interest** in data and education
- **Manage your work effectively** while contributing as part of a team
- **Apply attention to detail** and organizational skills
- **Bring experience with digital learning authoring tools** such as Rise or TeachUp as an asset

What to send our way

- Your CV highlighting relevant skills and experiences

- Examples of relevant content, visual assets, or educational projects

About the Ubisoft Data Office and the UDO Data Academy

At Ubisoft, data is a strategic asset, and the Ubisoft Data Office is at the heart of this transformation. As a global headquarters function, the Ubisoft Data Office empowers teams across the company to harness data with autonomy, responsibility, and impact. Its teams include 350 employees worldwide and ensure that data is not only accessible and secure but also actionable and aligned with Ubisoft's creative and business ambitions. From building robust data platforms and governance frameworks to enabling innovation through artificial intelligence, machine learning, and advanced analytics, the Ubisoft Data Office plays a pivotal role in embedding data into every layer of Ubisoft's operations, fueling smarter decisions, better games, and a more connected player experience.

You will work within the UDO Data Academy team. We are dedicated to empowering learners with data literacy and analytical skills through comprehensive educational resources and hands-on training. We strive to deliver engaging content and practical experiences to Ubisoft employees.