



Resilience and safety specialist

Montreal - Full-time - 744000041584125

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The incumbent will play a pivotal role in ensuring the safety and security of our Pan-Canadian Studios; employees, contractors, visitors, assets, and information. The main mandate will be to lead and oversee the daily physical security, incident and emergency response operations across the country. He/she provides informational, functional and technical security expertise to ensure and enhance the current physical security posture by developing, and maintaining procedures, processes, and standards, implementing security controls and systems to mitigate potential risks.

What you'll do

- As the SME in physical security ensure compliance with Global Security and Risk Management policies and regulations;
- Participate in the development of the Pan-Canadian security strategy, define requirements & priorities and oversee its implementation;
- Maintain physical security policies and standards;
- Perform on-site and remote physical security assessments and ensure proper corrective actions;
- Manage and oversee security guard work order and specifications;
- Actively lead and participate in the planning and deployment of security projects, utilizing your expertise to enhance our security infrastructure;
- Lead the resolution of emergency situations, utilizing your expertise to manage crises and ensure the safety of our personnel and assets;
- Provide physical security requirements for internal and external local events;
- Perform evaluations of requirements to laws and regulations regarding safety and physical security;
- Coordinate internal training on prevention and threat awareness;
- Engage as a key member of the health and safety committee, contributing insights and strategies to promote a secure and healthy work environment;
- Support the management of related security contracts in collaboration with procurement, implementation of systems such as access control, alarm systems, intrusion detection systems and camera systems video (CCTV);
- Develop and maintain security metrics and executive reports;
- Assist with other resilience topic related initiatives;
- Support and control of security budgetary allocations;
- Carry out all other related tasks.

What you bring

- Strong communication skills (verbal and written);
- Strong presentation skills (verbal and written);
- Strong interpersonal and negotiation skills, and ability to influence stakeholders at all levels;
- Excellent organization skills, ability to multi-task and prioritize work to consistently meet deadlines;
- Ability to conduct informational training sessions as required;
- Solid analytical skills and attention to detail;
- Ability to draft documents that are clear and well-structured;
- Ability to make decisions quickly in an environment that is in constant evolution;
- Incident response management, including escalation procedures;
- Autonomy, self-directed learner, drive and pragmatism;
- 7+ years' experience in security field or relevant experience;
- Hands-on experience; Physical access controls, video surveillance, physical intrusion mitigation;
- Hands-on experience in physical security implementations;
- Technical security knowledge and Business Continuity Management methodologies;
- Knowledge of the Genetec and the Entrapass Software is an asset;
- Basic knowledge of computer networking is an asset;
- Knowledge of the Building Code is an asset;
- Knowledge of the Health & Safety Codes and regulations is an asset;
- Microsoft Office Products;
- Technical IT certification is an asset;
- Security certification in security is an asset;
- ASIS PSP or equivalent certification is an asset;
- Business Continuity Management certification (ABCP, CBCP) is an asset.

**This role requires having flexible hours depending on operational needs (ex; special events), you may be called after normal business hours and may be required to assist with incident management during nights and weekends.*

**Some domestic travel may be required.*

Please send us your **CV** highlighting your education, experience and skills.

Please note that our positions are hybrid, but if you reside outside Quebec or Canada, relocation will be necessary. If you require a work permit, your eligibility will depend on your education and relevant work experience, as required by the government.

We look forward to reading your application ! ☐